The new Alpha Delta Kappa Excellence in Programming Award replaces the Annual Program Award and is designed to recognize chapters with outstanding programs that promote involvement & attendance of members, plus attract the attention of prospective members through creativity and uniqueness.

This award is focused on the specific chapter program offered either prior to or following the business meeting.

Award:
Each region’s winning entry will be featured in the February KAPPAN. Photos of the winning entries may be requested. The top five entries from each region will also be posted on the International website.

Eligibility:
Chapters may submit only one program per year. Only programs presented during the most recently completed year are eligible. Example: programs presented from August 2016 – June 2017 may be submitted for consideration in the fall of 2017.

Process:
• Each chapter may submit ONE program per year.
• The entry form found on the International website must be submitted online no later than August 31. The IVP of the Region will forward the entries to the Distinguished Program Award committee chairman of her region no later than September 10.
• The regional DPA Committee will adjudicate the entries and select the top five of the region.
• The top five entries will be forwarded to the IVP of the Region no later than October 10.
• The IVP of the Region will forward the top five entries to the IVP of another region (as per the established rotation schedule) for adjudication by the DPA committee of the assigned region by October 15.
• The IVP of the adjudicating region forwards the top 5 entries to the DPA committee chairman of the assigned region to determine the winning entry.
• The DPA committee chairman will forward the winning entry to Headquarters and a copy to each of the IVPs of the Regions (2 regions) no later than November 15.
• Headquarters will notify the IVPs of the Regions and the winning chapters no later than December 1.
• The Distinguished Program Award committee chairman of the region will solicit photos, if available, for the February KAPPAN. She will also be responsible for submitting the article with photos to Headquarters no later than January 1.
Deadline:
Chapter entries should be submitted to the International Vice President of the Region between August 1 – August 31.

Rules:
- All entries become the property of Alpha Delta Kappa and may appear on the website and/or in the KAPPAN. The entries will not be returned.
- Any entry that exceeds 250 words will not be considered. (a, and, and the are included in the count)

**RUBRIC = 50 Possible Points**

<table>
<thead>
<tr>
<th>Category</th>
<th>Points</th>
<th>Focus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offers an innovative or unique program</td>
<td>1 - 20</td>
<td>Identify the primary focus of the program from the following categories:</td>
</tr>
<tr>
<td>Appeals to members</td>
<td>1 – 10</td>
<td>Excellence in Education</td>
</tr>
<tr>
<td>Appeals to prospective members</td>
<td>1 – 10</td>
<td>World Understanding</td>
</tr>
<tr>
<td>Easily duplicated by other chapters</td>
<td>1 – 5</td>
<td>Altruistic</td>
</tr>
<tr>
<td>Engages the members</td>
<td>1 – 5</td>
<td>Personal Enrichment</td>
</tr>
</tbody>
</table>
**Distinguished Program Award**
*At a Glance / Step-by-Step 2017-2018*

- **August 1 - 31**
  - Chapter submits online entry form by August 1 - August 31

- **August 31**
  - IVP of the Region receives online entries and maintains an electronic file of all entries
  - (note all APA chairman may not have been identified this early after IVP elections, thus the submission cannot be sent directly to her)

- **September 10**
  - IVP of the Region sends the electronic file of entries to her regional APA committee chairman for adjudication

- **October 10**
  - The APA Chairman returns the top 5 entries to her IVP

- **October 15**
  - IVP of the Region forwards top 5 entries to the IVP of another region (as per assigned rotation chart)

- **October 15-18**
  - The IVP of the 2nd region forwards the top 5 entries to the APA committee chairman of the assigned region for adjudication

- **Nov. 15**
  - The winning entry is emailed to Headquarters and the IVP of each of the two regions are cc’d

- **December 1**
  - Headquarters notifies the winning chapters and copies the SPN Presidents and IVPs